

Chichester District Council - Annual Partnerships Report 2017

Strategic Partnerships

1. CHICHESTER IN PARTNERSHIP (CIP)

Partnership Description

CIP is an umbrella body, which brings together a wide range of organisations from the public, private, voluntary and community sectors within the district. Its original remit is to develop and deliver a Sustainable Community Strategy for the district.

- Development & Delivery of the Sustainable Community Strategy for Chichester District.
- Being a network for local organisations.
- Dissemination of information to partners to enable better-coordinated working.
- The coordination, support and championing of local partnerships.
- Developing projects across the partnerships to provide multi agency solutions to local issues.
- Engaging elected members in partnership working.
- Coordination of local community engagement.

Priorities for the partnerships are as follows:

- Reducing Worklessness,
- Tackling Financial Exclusion
- Targeted support for communities in need
- Dementia Friendly Chichester
- Family Intervention.(Think Family)
- Helping those with Low level mental health needs

Planned Outcomes 2017/18

- Through ChooseWork residents are supported in their personal development to move forward in their lives so they are less reliant on public services support.
- Reduction in Employment Support Allowance figures
- Increase the number of people in the district with qualifications
- Number of children with increased work place skills
- Future reduction in the number of NEETS
- Less duplication of activity or services developing new projects in isolation and better quality activity delivered
- A wide range of people working in front facing roles and coming into contact with members of the public who could potentially have dementia or be a Carer are skilled and have confidence to support them
- A sustained programme of sponsorship and support 'in kind' is in place from local businesses and organisations.
- People with Dementia and their Carers are engaged in evolving a sustained programme of activities.
- Regular arts related activity in place for people with Dementia and their Carers.
- Resource for partners to understand local services
- No duplication of services
- Improve public attitudes and behaviour towards people with mental health problems.
- Reduce the amount of discrimination that people with mental health problems report in their personal relationships, their social lives and at work.
- Make sure even more people with mental health problems can take action to challenge stigma and discrimination in their communities, in workplaces, in schools and on-line.
- Create a sustainable campaign that will continue in communities and workplaces long into the future.
- Improve budgeting awareness and skills in target audience

<ul style="list-style-type: none"> • Frontline staff have greater knowledge of where to refer clients who need financial help • To identify community hubs that are already working as information gateways • Provide good practice on how a community hub can provide an information gateway • Development of a social prescribing model • Development of a local youth services forum
Chichester District Council resources
<p>70% of Partnerships officer time</p> <p>Desk space and management time of Work experience officers</p> <p>£30,000 invested into the ChooseWork project</p>
Other resources
<p>From DWP</p> <p>£75,000 from Department of Communities and Local government (DCLG) for Choosework. (for expenditure in the new financial year)</p> <p>28 hours of senior officer time from partner organisations</p>
Reporting Lines
<p>CDC overview and scrutiny committee</p> <p>Wider LSP (AGM)</p> <p>DWP – For Choose Work Funding</p>
CDC priority link
<ul style="list-style-type: none"> • Promote economic development • Supporting Vulnerable people and Communities • Use resources effectively and efficiently
Headline achievements 2016/17
<ul style="list-style-type: none"> • Choosework this year concentrated on ESA claimants who are classed as harder to get into work. Choosework has helped 85 clients move forward (target of 80) 20 clients found employment, 14 people helped into a work placement In total they supported 239 clients through workshops and one to ones. £38,770 Funding from DWP ended in March 2017. The programme is highly thought of by both DWP and CDC and will continue to be funded via CDC and DCLG going forward. DWP will remain a committed supporter of the programme and continue to refer customers where appropriate • Helping residents with low level mental health needs – a situational report was written about this issue and the Partnership is now a lead organisation in the development of the “Time to Change” campaign. Time to Change aims to reduce the stigma around Mental Health by promotion and training. • A Community Assessment tool has been developed and approved by the Core Group of the partnership. We have developed Community assessment of the Chichester East area and am currently working on the Tangmere Assessment. • We held a Symposium of Partnerships in March 2017 in Chichester Festival Theatre. This event was designed to show the work of partners and get them talking to each other. It was attended by over 100 people and lots of networking took place between partners. Feedback from the event was positive. • Core group membership expanded to include Citizen’s advice, Change Grow live, Coastal West Sussex Mind.
Risk Assessment
<ul style="list-style-type: none"> • Risk of partners such as West Sussex County Council not becoming fully engaged with projects, thus leading to failure. • Internal reorganisation with partners can cause ramifications on partner relations. • Lack of funding to complete projects. • Lack of revenue funding for projects.

2. Chichester District Community Safety Partnership
Partnership Description
A statutory requirement under the Crime and Disorder Act 1998 to form a strategic Partnership that brings together partners to have a coherent approach to community safety.
Planned Outcomes 2017/2018
<p>The joint meetings with the Neighbouring CSP in Arun have continued, they have agreed that in order to develop more joint working and reduce duplication that we will have 2 joint meetings of the CSPs a year. The joint priorities are:</p> <ul style="list-style-type: none"> • Child Sex Exploitation • Serious Organised Crime • Mental Health • Street Community <p>Priorities for the CSP in 2017/18 are:</p> <p>Educate young people about healthy relationships to reduce the number of young people being a victim of Domestic Abuse.</p> <p>Identify top 10 persons generating reports of ASB via Police, instigate problem solving analysis, visit and target hardening action to reduce / remove from the list or reduce collective volume of top 10 – reviewed monthly by JAG.</p> <p>To support the further development and delivery of early intervention to families identified by IPEH.</p> <p>Increase the resilience and confidence of the Communities in the identified areas to support sustained change in families worked with by IPEH</p> <p>Reduction in crime and ASB reported in the identified areas. Increased confidence and facilities as measured by the community development assessment tool.</p> <p>Raise awareness around human trafficking and child sexual exploitation. Fulfil our statutory duty to inform the Home office of any suspected victims of modern slavery.</p> <p>Monitor and reduce the impact of emerging community tensions including unauthorised encampments, Support WSCC PREVENT agenda</p> <p>Reduce the numbers of victims of scams and other online crimes</p> <p>Reduce the numbers of killed and seriously injured on our roads</p> <p>Reduction in older drivers over 60 involved in accidents</p> <p>Reduction of the number of pedal cyclists killed or injured on our roads</p> <p>Reduction in collisions relating to speeding drivers</p>
Chichester District Council resources
90 hours officer time

Other resources
£42,295 – police crime commissioner Officer time from other organisations
Reporting Lines
Chichester in Partnership & CDC Overview and Scrutiny Committee
CDC priority link
<ul style="list-style-type: none"> • Supporting Vulnerable people and Communities • Use resources effectively and efficiently
Headline achievements 2016/17
<p>General</p> <p>This year has seen a significant change in the way Sussex Police deliver their service and the impact of the Local Policing Plan is starting to be felt across the district. There are no longer dedicated officers for geographical areas and this has left some areas like the city centre slightly more vulnerable to crime. Acquisitive crime has risen over the year, burglary dwelling, theft from vehicles and pedal cycle thefts are higher than last year. That said the partnership work with Sussex Police remains strong particularly in our response to pedal cycle thefts, rough sleeping and tackling exploitation. We also joined our CSP with Arun for two meetings a year as we are now under one Policing District. This is working well and has identified 4 key priorities which are CSE, Street Community Mental Health and serious Organised Crime. We will be working to these priorities jointly in 2017.</p> <p>JAG (Joint Action Group)</p> <p>Anti-Social Behaviour (ASB) and Crime-</p> <p>ASB continues to involve mainly neighbour disputes with general nuisance behaviour especially amongst young people reducing, we still manage youth ASB at the earliest opportunity which generally stops it escalating. Neighbour disputes are much more difficult to resolve as they usually stem from a civil matter and can end up with criminal investigations. We have had no community trigger activations since their implementation in 2014 suggesting complainants are satisfied with the handling of their cases.</p> <p>We reduced the targets for both Burglary Dwelling and Burglary other than dwelling for 2016/17 however Quarter 3 figures show an increase of 50 Burglary dwellings on the rolling year and a decrease of 16 Burglary other than dwelling. The increase in Burglary dwelling is spread across the district and there are no particular patterns. The district is vulnerable by nature of its borders with other districts and Counties and the road network can facilitate offenders travelling in and out of the district. We can authorise Designated Patrol Areas (DPA's) and these can be used to good effect when detecting crimes. An officer conducting a DPA in the north of the district stopped a van on one of the back roads and was able to arrest the occupants for a number of offences. Burglary dwelling will be a key priority for 2017/18.</p> <p>Theft of vehicles has increased by 35 and theft from increased by 17 and beauty spot car parks remain the most prevalent location for theft from. Similar to last year the increase appears to be</p>

related to one individual who is regularly in and out of prison.

Theft of pedal cycles has remained high throughout the year with an increase of 70 on last year. The JAG has made a concerted effort to tackle this and various bike marking events have been conducted and warning signs have been procured and placed in "hot spot" locations for pedal cycle thefts. We have engaged Southern Rail as a number of offenders have been using the trains to get to Chichester, they steal the cycles and then use the trains make their escape.

Public Place Violent Crime is now included on the CSP Business Plan and the figures continue to rise there are no set patterns or locations to these crimes and will include reports of Domestic abuse. JAG continues to monitor and liaise with night-time economy partners.

There have been a number of thefts from new development sites and the security checklist developed last year has been used to good effect.

Cyber -Crime

Cyber- crime is one of the fastest growing crime types of our time and with more people using technology and utilising online systems there are ever more opportunities for offenders to target the general public and businesses. We have been working with WSCC to develop a community led campaign around online security, the campaign focuses on 3 main areas, passwords, antivirus and patching|(software updates). To date we have identified community champions and have a presentation which can be used in community settings . WSCC also have developed a dedicated webpage which we will share the link (below) for on our website once finalised. We continue to support schools with internet safety advice.

<https://www.westsussex.gov.uk/campaigns/staying-safe-online/>

Child Sexual Exploitation (CSE)

The exploitation sub group continues to meet quarterly and is working through the revised plan attached below. Arun CSP are now represented at the meetings and a joint approach is being developed.

We have delivered awareness training to all Southern Rail station managers for the south east on CSE and as a result they were going to review some of their policies on removing young people from trains. We have also delivered training to all West Sussex Library managers in partnership with WSCC and Barnardos have delivered training to 40 taxi drivers and a number of hoteliers in the district with more training planned.

Districts and Boroughs are now represented on the multi- agency CSE group which makes for better information sharing around those identified as at risk of CSE and locations relating to it. We also incorporated CSE in our level 2 safeguarding training to CDC staff.

General exploitation awareness training was delivered to City Angels and they identified rough sleepers as a group who they came across regularly and now they have representation at the rough sleeper panel.

Modern Slavery

As a local authority we have a duty to notify the Home Office if we believe there are victims of Modern slavery in our district. We are currently developing an action plan with Sussex Police which is attached but is still very much a draft. 2017 will focus on further development and

implementation of this plan.

KSI- (Killed and Seriously Injured)

The local working group has now been integrated into an Arun and Chichester Road Safety Action Group (RSAG). The group is still in its infancy but is concentrating its efforts on campaigns targeting young and older drivers. They have run tyre safe events and driving under the influence campaigns over the festive period. There will be work around pedal cyclists in the coming year.

Community Tensions / PREVENT

Community Tensions continue to be monitored in a multi-agency way at the JAG. The newly set up county wide Tactical Tasking and co-ordination Group identifies whole county tensions and is a mechanism for reporting and monitoring these. Gypsy Traveller incursions have reduced and those that did occur were swiftly advised to go to the transit site or move on. Despite community fears the transit site has generated few issues and the complaints have been low level. Regular meetings with the chair of the Parish Council have ensured good communication links and a quick response to any issues arising.

The PREVENT duty became law on July 1st 2015 and as a Local Authority we must pay “due regard to the need to prevent people from being drawn into terrorism” we are continuing to raise awareness stage and there were a number of internal and external training events in 2016. I have delivered training to City Angels as they often come across the street community who are particularly vulnerable to radicalisation due to their specific needs and often reliance on alcohol. This was also included in level 2 safeguarding training for CDC staff.

Domestic Abuse

We have a priority in the business plan to reduce the effect of domestic abuse particularly in relation to young people. The JAG commissioned Options to deliver a “Healthy Relationships” project in Chichester College aimed at their 14-16 year old cohort. The project emphasised what healthy looks like and promoted resilience amongst participants to challenge their own relationships and those of their peers.

Think Family

Keyworker

Phase two of Think Family saw a reduction in the target number of families worked with to at least 10 over the year. This reflected the complexity of referrals which are now level 3 as opposed to level 2. Social Care continue to pick up the most serious cases at level 4. Our keyworker worked with 7 families in 2016 but gave her notice in October. Many of the families have been supported back into work and education. Behaviour of children has improved and family breakdown has been avoided. We were hoping to host the post until 2020 but the WSCC transformation of Children's Service promotes all keyworker services working under one umbrella (Integrated Prevention and Earliest Help IPEH). WSCC are therefore looking to bring all district based keyworkers back under their responsibility. We are closely linked in with IPEH and I have ensured CDC is regarded as a key partner in its development and future delivery.

Neighbourhoods

This year has seen a continued concentration of effort in Chichester East and getting the foundations right to sustain the changes and work being undertaken. The Swanfield youth centre

has moved on and funding has been sourced to enable the works to start the conversion. We gave £5,000 from the Neighbourhoods funding from WSCC to support the project. The plans for a community hub in Charles Avenue is moving forward and there is a Charles Avenue Residents Association (CARE) now formed which Affinity Sutton, WSCC and CDC are supporting. It has not been possible to redevelop the “cleaners building” in Charles Avenue so it is proposed to locate a porta-cabin in one of the car parks subject to Planning. We will be making a financial contribution from the neighbourhoods fund once costs are finalised. Ideas into action has been delivered into all primary schools in Think Family Neighbourhoods and outcomes have been a new fun bin in Tangmere recreation park, signs promoting responsible disposal of litter in Selsey and future projects around supporting the elderly and keeping communities fit. This project continues to support communities and promotes the voice of the child within those communities. The opportunity for young people to be involved in the democratic process and understand how they can be empowered to make change in the area they live cannot be underestimated. We still have funds in the neighbourhood budget so despite it being unlikely that funding available will be available from WSCC going forward we can continue to support the work in Chichester East but also explore opportunities in Chichester South and Tangmere.

Public Confidence and Reassurance

The CSP continues to make better use of social media in promoting the work it is doing and ensuring the public are made aware of key campaigns and activity. There have been media releases around Think Family Neighbourhoods work, Ideas into Action and CARE support. We share communications with other partners so they can put them on their social media sites and we do the same for their campaigns. Regular input on the Members bulletin board ensures Members are kept up to date. We have just finished our public consultation for 2016 and the results are attached below.

Risk Assessment

- Loss of funding through Police crime Commissioner decision
- Lack of engagement by partners into delivery of projects
- Public pressure on partnership to take action over issues they have no funding for.

3. MANHOOD PENINSULA PARTNERSHIP

Partnership Description

The MPP was formed over 14 years ago as a standing forum for local strategic issues. This multi-agency and community group has initiated and facilitated many initiatives in recent years by attracting funding to the area from the EU, DEFRA, RSPB and other sources. These include: land drainage studies, Medmerry coastal realignment, a Destination Management Plan and various tourism and economic initiatives in line with the Integrated Coastal Zone Management strategy. The MPP has achieved national and international recognition.

Its aims are to raise the profile of environmental, social and economic challenges facing the Peninsula, seeking solutions by collaborative working and undertaking key projects to promote inter-sectoral integration through improved understanding between stakeholders.

The Partnership is a low cost way for CDC to act as an exemplar for localism and community engagement. The contribution is £5,000 a year and the “hosting” of the MPP Project Officer post. The partnership reinforces the District Council commitment to coastal adaptation and the protection of the Peninsula’s special environment to enhance community viability and the

economy.

Planned Outcomes for the year ahead 2017/2018

Selsey Haven

There are two studies underway for Selsey Haven for 2017/18:

1 – Key Issues Technical study. Having reached the conclusions stated in the initial pre-feasibility study produced in Jan 2016, the key issues technical issues are being examined by Royal Haskoning DHV. There are eight issues to be considered, including a review of beach by-passing by Natural England and a preliminary business case for the development, construction and operation of the harbour in order to determine its optimum size and capacity

2 – Socio-economic study. There are a number of expected socio-economic benefits associated with the successful development of Selsey Haven. The research methodology for the study includes the following:

- Assessment of current business capacity linked to the existing tourism and fisheries sectors
- Evaluation of the existing tourism offer
- Identification of opportunities for new business development

The two studies have been funded in partnership by CDC, Selsey Town Council, Selsey Fisherman's Association. The studies are due for completion in late June/ early July 2017. The results and recommendations for future work will be taken to Cabinet in September.

Peninsula Surface Water Issues and Solutions Group (SWISh)

The SWISh group is a sub-group of the existing Manhood Peninsula Partnership (MPP). Southern Water, Environment Agency, Local Flood Action Groups and flood/drainage engineers from WSCC and CDC are members. SWISh complements the CDC led strategic group, Manhood Peninsula Drainage Partnership.

The group was set up to deliver practical elements of the Manhood Peninsula Surface Water Management Plan 2015. The aims for 2017/18 year are to develop a national pilot for surface water management in lowland areas, and a peninsula wide development of the scheme.

Green Links Across the Manhood (GLAM)

Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.

Standing Conference

Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference.

Chichester District Council resources

£5000 contribution to fund the part time MPP Project Officer. The Project Officer is leading the Selsey Haven sub group and also coordinates and administers the other MPP planned objectives outlined above. The MPP work supports the work of the Economic Development team in particular the support for the fishing industry in Selsey through the Selsey Haven Project.
Other resources
The MPP's other funding partners are the Environment Agency (EA) £4,000 per annum (ends March 2018), Parish Council funding from the Parish Precept, £6,386.
Reporting Lines
Project Officer currently reports to the Environment Manager in Housing and Environment Services, however she works in close association with Economic Development Team.
CDC priority link
Use resources effectively and efficiently Protect and maintain our natural and built environments.
Headline achievements 2016/17
<p>The key outcomes from 2016/17 are as follows;</p> <p>Selsey Haven</p> <p>Acquiring the funding for and commissioning of a Technical Key Issues Study and wider Socio-economic impact Assessment. The reports have been commissioned in partnership by Chichester District Council, Selsey Town Council and Selsey Fisherman's Association. Work on them is now underway. They Selsey Haven Steering Group is in place.</p> <p>Green Links Across the Manhood (GLAM)</p> <p>Development of green links to support sustainable transport accessing key conurbations and other areas of the Manhood e.g. tourist attractions such as the harbours, thereby reducing congestion, offering tourist opportunities and improve travel times.</p> <p>SWISH</p> <p>Membership is established. The group is prioritising actions and procedures of most use to parishes, and the role of Operation Watershed. Group members Southern Water, WSCC and CDC use the group as a conduit for offering advice to the Flood Action Groups, many of those on the peninsula are represented on SWISH.</p> <p>Standing Conference</p> <p>Ensure sustainable development of the peninsula for the benefit of future generations and consider long-term issues through improved coordination, communication and understanding between those involved in the Manhood Peninsula and by providing a platform for dialogue between the agencies and local communities enabling integration of strategic issues as per the MPP Terms of Reference.</p> <p>GLAM Project – Green Links across the Manhood, sustainable transport opportunities between</p>

main towns across the Peninsula.
Standing Conference - Facilitated 4 partnership meetings to ensure joined up working on issues key to the Peninsula.
Risk Assessment
Future plans dependent on funding opportunities and successful funding applications. Community inspired partnership – withdrawal from the partnership could have a detrimental impact on community relations

4. The Coastal West Sussex and Greater Brighton Strategic Planning Board
Partnership Description; what is its visions, and overall aims?
Local authorities are required by law through the Duty to Co-operate to ' <i>engage constructively, actively and on an ongoing basis</i> ' on planning matters that impact on more than one local planning area. The Coastal West Sussex and Greater Brighton Strategic Planning Board is a grouping of local planning authorities within the coastal West Sussex area responsible for identifying cross boundary strategic planning issues and agreeing how these should be prioritised and managed. The Board operates on the basis of a memorandum of understanding agreed by the constituent authorities. The Board is an advisory body and so decisions on taking forward its work programme remain the responsibility of the individual local authorities.
Planned Outcomes for the year ahead 2017/2018
Increased likelihood that draft Local Plans prepared by the constituent local planning authorities will be found sound and can be adopted. Consideration and planning of the production of Local Strategic Statement 3 to address the shortfall in meeting housing needs and deal with cross-border strategic planning matters.
Chichester District Council resources
Officer and member time to attend Board (and officer Group) meetings. Officer time to contribute to the work of the Board, in particular scoping of the evidence base for LSS3.
Other resources
Agreed shared funding costs to resource the Board's work programme where appropriate.
Reporting Lines
Cabinet Member for Housing and Planning and Head of Planning Services attend Board meetings Planning Policy, Conservation and Design Service Manager attends Officer Group meetings
CDC priority link
<ul style="list-style-type: none"> Improve the provision of and access to suitable housing.

<ul style="list-style-type: none"> • Support our communities. • Manage our built and natural environments. • Improve and support the local economy.
Looking back, what were the Headline achievements in 2016/17 for your partnership
<p>The work of the Board has been used to help demonstrate compliance with the Duty to Co-operate on cross boundary strategic planning issues.</p> <p>The Board has completed a study to define the housing market areas and functional economic market areas.</p>
Risk Assessment
Risk of failing to agree on an approach to determine the amount and distribution of proposed development and infrastructure to facilitate it.

5.Solent Recreation Mitigation Partnership
Partnership Description; what is its visions, and overall aims?
<p>The Solent is internationally important for its wildlife interest and there are various protective designations including three Special Protection Areas (SPAs). A substantial amount of house building is planned around the Solent and this could have potential impacts on the SPAs. One of which is increased recreational activity at the coast resulting from population increases associated with the new homes. Such disturbance reduces the birds' opportunities to feed, potentially resulting in a reduction in the bird population. In order to comply with the Habitat Regulations and ensure that potential harm to the integrity of the protected habitats is mitigated, Chichester District Council has entered in to a partnership with the other local planning authorities around the Solent to deliver a strategic mitigation package.</p>
Planned Outcomes for the year ahead 2017/2018
Residential development can continue to be granted planning permission and comply with the Habitat Regulations.
Chichester District Council resources
Officer time to attend officer steering group and project board meetings.
Other resources
The collection of £181 per dwelling granted planning permission within the zone of influence.
Reporting Lines
<ul style="list-style-type: none"> • Planning Policy, Conservation and Design Service Manager to attend Solent Recreation Mitigation Partnership Project Board and Steering Group. • The Leader and Chief Executive (or their nominated substitutes) represent CDC at the PUSH Joint Committee. • Cabinet approves the Authority's Monitoring Report each year which will report on this issue.

CDC priority link
<ul style="list-style-type: none"> • Improve the provision of and access to housing. • Manage our built and natural environments.
Looking back, what were the Headline achievements in 2016/17 for your partnership
<p>The Partnership has rebranded itself as 'Bird Aware Solent' and is increasing the size of the ranger team. Its presence is becoming increasingly well-known through the new website and the interaction of the rangers with the public, not least through social media.</p> <p>Considerable progress has been made with the drafting of the Definitive Strategy and agreeing a monitoring programme.</p>
Risk Assessment
<p>Risk of challenge through appeals and lack of Inspector support.</p> <p>Risk that harm to protected sites still occurs as mitigation insufficient.</p>

6.Sussex Air Quality Partnership
Partnership Description; what is its visions, and overall aims?
<p>Sussex Air was set up in 2000, comprised of officers from all the Local Authorities in Sussex. The partnership has a set of terms of reference but is not a formally constituted body. The partnership meets every 2 months, works to an agreed agenda and is currently chaired by Chichester District Council. All partners currently pay an annual subscription of £3,000 to Sussex Air, which is used to pay for the services set out below.</p> <p>Members of Sussex-air 2017/18:</p> <p>Adur District Council, Arun District Council, Brighton and Hove City Council (BHCC), Chichester District Council, Crawley Borough Council, Eastbourne Borough Council, Hastings Borough Council, Horsham District Council, Lewes District Council (LDC), Mid Sussex District Council, Rother District Council, Wealden District Council, Worthing Borough Council, East Sussex County Council and West Sussex County Council.</p> <p>Associated (non-contributing) members: University of Sussex University of Brighton, King's College London (ERG), The Environment Agency and Public Health England,</p> <p>The aims of the partnership are to provide:</p> <p>1) A co-ordinated and quality assured air quality evidence base: economies of scale are gained by procuring a single contract on behalf of all partners to collect, verify and ratify data from the air quality monitoring stations owned and/or operated by the partners. This enables partners to fulfil part of their statutory obligations under Local Air Quality Management (LAQM) and to determine whether air quality across Sussex is improving or getting worse, and without the data we would not be able to operate Air Alert.</p> <p>2) Technical support to partners: to enable partners to meet their statutory obligations on Local Air Quality Management and to assess complex planning applications.</p> <p>3) Information & advice to the public: to increase understanding of the causes of, and measures to improve, poor air quality (www.sussex-air.net) and to assist vulnerable residents to cope better with episodes of poor air quality (www.airalert.info) and/or cold weather (www.coldalert.info). This supports various indicators in the Public Health Outcomes Framework including on fuel poverty (1.17) Fraction of mortality attributable to particulate air pollution (3.01)</p>

and excess winter deaths (4.15).

4) A means to co-ordinate work on air quality: to enable networking, the development of funding bids, knowledge sharing and to respond to relevant consultations, to ensure that the partnership achieves more than if each organisation were to work on its own.

Planned Outcomes for the year ahead 2017/2018

1) Evidence base: the contract with ERG will continue to be managed to:

- provide quality assured data on local air quality;
- provide up-to-date information on air quality to the public on the Sussex Air website;
- enable the delivery of the Air Alert service to vulnerable residents. The contract is between Lewes District Council and ERG, however the partners are collectively responsible for the contract, which runs till May 2018. Preparation to retender for this work/service will be undertaken in 2017/18.

2) Technical support to partners: Technical support to partners is provided through an agreed schedule of rates with Ricardo consultancy. In-house support is provided informally by the network of officers.

3) Information and advice to the public:

1. Air Alert: a. the target will be to increase the take up of the service to 850 local residents by March 2017(a 10% increase). b. The service will continue to be sold to other Local Authorities. c. Discussions will be held with Air Text to identify the cost, benefits and practical issues with developing a combined service. **2. Cold Alert:** Subject to continued funding from Public Health, the service will aim to target an additional 75 local residents across Sussex during the winter of 2016-17 (an increase of 30%). **3. Communications plan:** A simple plan will be developed for 2016-17 to ensure that all partners can influence and have visibility of communications by Sussex Air on behalf of the partners. This will be updated & reviewed at Sussex Air meetings.

4) Co-ordinated work:

- 1. Public Health:** Sussex-air will continue to engage with public health authorities to inform health professionals and to develop a joint approach to addressing the PHOF objectives.
- 2. AQMA:** assess progress in delivering the AQAPs and how partners can assist each other in overcoming barriers to implementation.
- 3. EV South East:** continue to deliver the eV South East Network project (3 year support 2015-18).
- 4. Sussex Air guidance:** is in the process of being revised and will be relaunched prior to April 2018.
- 5. Bids:** appropriate opportunities for joint bidding will be identified
- 6. Consultations:** partners will discuss responses to relevant consultations and agree whether to submit joint or individual responses.
- 7. Regional & national fora:** the chair of Sussex Air will represent the group at relevant fora and provide feedback to partners, to enable the group to maintain its profile and ensure partners remain up-to-date with current key issues on air quality.

Chichester District Council resources

£3,000 and 1 week of officer time/year.

Other resources

None identified.

Reporting Lines

The group reports verbally and by written submission to the Chief Environmental Health Officer's Group. A designated Chief Officer attends every Sussex-air meeting.					
CDC priority link					
Simon Ballard, Senior Environmental Protection Officer.					
Looking back, what were the Headline achievements in 2016/17 for your partnership					
<ol style="list-style-type: none"> Partner integration: West Sussex Public Health have regularly attended the partnership meetings and are in the process of producing an air quality briefing document for the DPH. Evidence base: On-going management of the ERG air quality monitoring data contract and a costed review of options to upgrade and improve the functionality of the Sussex-air website. Upgrade options to be taken forwards will be determined in the early period of 2017/18. Technical support to partners: A draw-down contract was set-up with an external consultancy 'Ricardo' to provide technical support at an agreed schedule of rates for assistance with complex planning applications and with the annual statutory report. The contract was drawn-down for twelve work items across the authorities. Training was arranged and provided by ERG for officers operating air quality monitoring stations. The meetings continue to be a knowledge sharing forum useful to all and particularly officers assigned air quality work with little previous experience. Partnership provided two ASR training sessions for Sussex-air officers provided by Ricardo Public facing: airAlert service promoted during Breathe Easy week in 2016 & 2017, this year more widely through ESCC, WSCC, Chichester and B&HCC comms teams. 36 airAlerts sent in 2016/17, 881 airAlert subscribers to date. ColdAlert service promoted during the winter 2016/17 with assistance from ESCC comms team, part funded by ES Public Health. Improving air quality: Sussex-air continues to run the Energise 'rapid' electric vehicle network and convene meetings of that group to knowledge share, communicate with the service provider and consider options for further development. 					
Risk Assessment					
Risk	Impact	Risk assessment 1 = Low; 3 = High Impact x Likely = Result			Proposed Countermeasure(s)
		Impact	Likely	Result	
Budget: reduction in future income	Unable to deliver part of the business plan	3	2	6	1) Seek firm commitment from partners to subs, as a minimum to the end of the current contract with ERG. 2) avoid financial commitments beyond current available resources.
Policy & legislation: change to LAQM, either: 1) increasing the burden on LAs or 2) ending LA responsibility for local air quality	1) Increased pressure on Sussex Air. 2) Loss of rationale for Sussex Air.	3	1	3	1) Use current surplus to address pressures. 2) Close Sussex Air.
Staff: loss of key staff with knowledge of Sussex Air processes & projects	Unable to deliver part of the business plan & meet partner needs	3	2	6	1) Document all processes & projects for ease of handover. 2) Procure staff capacity so that there is flexibility, and test the wider market.

7. West Sussex Waste Partnership

Partnership Description; what is its visions, and overall aims?

The partnership is delivered through two inter-related groups; the Member led Inter-Authority waste Group (IAWG) and the Strategic Waste Officers Group (SWOG) The West Sussex Waste Partnership (WSWP) work together to reduce waste and to maximise reuse, recovery and recycling. WSWP is striving towards a zero waste economy, where all materials have a purpose and avoid disposal of any kind.

The partnership provides a platform for collaborative working between the 8 Local Authorities with

responsibility for waste management in West Sussex.
The partnership aims to provide a consistent framework for waste management in the County through the production of a Joint Municipal Waste Management Strategy (JMWMS), offering knowledge sharing opportunities and present operational and financial efficiencies with consortium agreements.
Planned Outcomes for the year ahead 2017/2018
<p>The WSWP will continue to utilise the Waste Composition Analysis and other initiatives to increase to level of recycling in West Sussex to achieve the statutory recycling target of 50% by 2020.</p> <p>The WSWP will co-ordinate between the partners to deliver a countywide litter awareness campaign.</p> <p>The partnership will continue to improve relationships with authorities responsible for highways maintenance in order to encourage joint working and enable street cleansing to be done in co-operation with all scheduled works.</p> <p>The WSWP will introduce operational measures within Waste Collection Authorities (WCAs) street cleansing teams to introduce the separation of recyclable material from litter collections. The partnership will also introduce guidance to encourage the implementation of similar measures for voluntary/community litter picking groups.</p> <p>The WSWP will consider and implement all possible measures to reduce the amount of residual waste produced across the County through communication and co-operation with residents and small businesses.</p> <p>The representatives from all Waste Collection Authorities (districts and boroughs) and the Waste Disposal Authority (county) that make up the WSWP will work together to develop a formal mandate of short/long term goals.</p> <p>The WSWP have worked together to jointly procure a new collection and treatment contract for clinical waste.</p>
Chichester District Council resources
Officer 500 hours per annum.
Members 50 hours per annum
Other resources
Officer time from other councils
Reporting Lines
Portfolio Member
CDC priority link
Use resources effectively and efficiently
Protect and maintain our natural and built environment For waste disposal facilities and joint

<p>contractual issues, minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor.</p> <p>There is a potential risk that a future Amended Waste Regulations TEEP assessment may require separate recycling material collections. When the assessment was carried out during autumn 2014, it suggested that separate collections could cost CDC an additional £700,000 pa</p> <p>There is a potential risk that the EU may apply fines to any council not achieving the 50% recycling target by 2020.</p> <p>For waste disposal facilities and joint contractual issues, minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor.</p> <p>There is a potential risk that a future Amended Waste Regulations TEEP assessment may require separate recycling material collections. When the assessment was carried out during autumn 2014, it suggested that separate collections could cost CDC an additional £700,000 pa</p> <p>There is a potential risk that the EU may apply fines to any council not achieving the 50% recycling target by 2020.</p>
Looking back, what were the Headline achievements in 2016/17 for your partnership
<p>The WSWP have worked together to jointly procure a new collection and treatment contract for clinical waste.</p> <p>The WSWP have worked to jointly deliver the requirements of new legislation that requires WCAs to evidence that their collection methods ensure appropriate separation of recyclable material whilst remaining Technically, Environmentally, Economically Practicable (TEEP).</p> <p>The WSWP have worked together to jointly procure a processing and treatment contract for street sweepings.</p> <p>The WSWP procured a detailed waste composition analysis and a recycling road map to assess the possible routes to achieving the 50% recycling rate by 2020. They utilised the services of a project manager for the partnership to carry out a feasibility study with regards to the possible collection of separated food waste and the ensuing delivery of business case for consideration.</p> <p>The WSWP have jointly recruited a Waste Partnership Manager to co-ordinate and deliver any and all projects as directed by the partnership representatives.</p> <p>The WSWP worked together to successfully deliver a Home of Multiple Occupancy (HMO) project that utilised door-stepping and communications to increase the levels and quality of recycling from HMOs. The project has recently been recognised by the wider waste industry with an Award for Excellence for a recycling initiative.</p>
Risk Assessment
<p>For waste disposal facilities and joint contractual issues, minimal risk to Chichester District Council as West Sussex County Council is lead partner and main investor.</p> <p>There is a potential risk that a future Amended Waste Regulations TEEP assessment may require separate recycling material collections. When the assessment was carried out during autumn 2014, it suggested that separate collections could cost CDC an additional £700,000 pa</p> <p>There is a potential risk that the EU, and post-Brexit central government, may apply fines to any council not achieving the 50% recycling target by 2020.</p>

8. RURAL West Sussex Partnership
Partnership Description
The Rural Partnership in its present format and membership has been operating since April 2014. It meets 3 times a year and has reporting mechanisms to West Sussex County Council, to

<p>Coast to Capital, and to regional and national rural forums and boards reporting to both DEFRA and the Rural Minister. Horsham District Council is the partnership's accountable body.</p> <p>Its key economy panel meets a further 3 times per year (minimum)</p> <p>It has a paid part-time director, initially engaged on a two-year contract from 1st April 2014. His contract has just been renewed for a further year.</p> <p>Its format has developed and repositioned towards a stronger economy focus, putting people at the heart of regeneration and working across traditional boundaries to form the foundations for investment. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, and for assisting the delivery of relevant projects in the RWSP area</p>
Planned Outcomes 2017/2018
<ul style="list-style-type: none"> Improved alignment with Coast to Capital and with partner's individual economic strategies. Implementation of new economic action plan: <ul style="list-style-type: none"> Drive access to superfast (and ideally ultrafast) broadband across rural areas Input into and joint launch of C2C Rural Statement in July 2016 Targeted support to help businesses embrace and exploit access to superfast broadband Key infrastructure such as mobile phone signal, power provision (3-phase) are available Engagement with C2C ESIF programme across ESF, ERDF & specifically EAFRD Engagement with C2C Local Growth Fund programme, round 3 rural bid developed Ensure local, county, regional/LEP business support schemes are 'rural proofed' Engagement with Sussex rural LEADER programme Rural employment land is protected against residential development pressures Developing linkages with FE and HE providers on skills, training and employment Size and breadth of rural economy (beyond core agri-business) is promoted Growth sectors, concentrations and clusters by the C2C team within RWSP are identified and promoted Engagement with neighbouring rural areas
Chichester District Council resources
£5,000 a year. Officer time equating to 8 days per annum
Other resources
<p>£5,000 contributions from other Districts, £5,000 Coast to Capital, £10,000 SDNPA and £25,000 West Sussex County Council.</p> <p>Officer time from other partner organisations</p> <p>Part-time director</p>
Reporting Lines
<p>Members of the Stakeholder Funding Group</p> <p>The senior officers that make up the Rural Economy Group</p> <p>Links to Coast to Capital LEP, establishment of specific Rural committee and lead Board member</p>
CDC priority link
<ul style="list-style-type: none"> Promote economic development Use resources effectively and efficiently Protect and maintain our natural and built environments Collaboration on projects and activity that has a larger than local impact
Headline achievements 2016/17
<ul style="list-style-type: none"> Intervention on significant issues with access to superfast broadband in rural areas Realignment of partnership priorities to that of the Coast to Capital LEP and partner's individual economic strategies Delivery of C2C's Wood Fuel Project, benefitting District forestry and timber businesses Input into C2C's Rural Statement
Risk Assessment
<ul style="list-style-type: none"> Possible duplication of work of Chichester in Partnership, mitigated by regular liaison Risk of missing out on opportunities that benefit the district if we are not involved.

9. COASTAL WEST SUSSEX
Partnership Description
Coastal West Sussex is a public/private sector partnership that have joined together to champion the sustainable development of the coastal communities. Putting people and business at the heart of regeneration and working across traditional boundaries the partnership is forming the foundations for investment and growth. In particular it is a key partner in designing and contributing to our Local Enterprise Partnership's Strategic Economic Plan, managing the CWS and Greater Brighton Strategic Planning Board and for initiating and assisting the delivery of collaborative projects in the CWS area
Planned Outcomes 2017/2018
<p>The Board will use its collaborative strength to influence, lobby and coordinate partners to:</p> <ul style="list-style-type: none"> • Assist key projects to secure LGF3 funding • Understand and strengthen business supply chains and networks • Seek opportunities to match skills to business needs • Promote the CWS area, and work with Coast to Capital to: <ol style="list-style-type: none"> 1. Secure investment to develop commercial property and support the regeneration of town centres 2. Improve transport and communications infrastructure • Improve Coastal West Sussex's attractiveness to investors • Development of the Visitor Economy • Deliver a Coastal STEMfest in 2017
Chichester District Council resources
£10,000 a year. 8 days of senior officer time
Other resources
£60,000 in total from the other coastal authorities and WSCC Officer time from other partner organisations Part-time director ad hoc administrative support when it can be found
Reporting Lines
The CE's and senior officers that make up the CWS Management Group Indirect link to the Coast to Capital LEP
CDC priority link
<ul style="list-style-type: none"> • Promote economic development • Use resources effectively and efficiently • Strategic Planning Board • Collaboration on projects and activity that has a larger than local impact
Headline achievements 2016/17
<ul style="list-style-type: none"> • Support development of projects in preparation for bids for LGF3 funding • Through the Strategic Planning Board refreshed the 'Local Strategic Statement' to assist in fulfilling local authorities Duty to Cooperate. • Working with Coast to Capital to secure Local Growth Fund 3 funding into the CWS area • Continued development of the Strategic Planning Board which is now supported by 10 Local Planning Authorities including Chichester • Recognised by the Department for Communities and Local Government as a Coastal Community Team, to help bring jobs, growth and prosperity into the local area • New private sector chairman appointed and restructure of the governance arrangements to bring in more business people • Continued to focus and champion the delivery of enterprise activities in education • Delivery of the Coastal STEMfest 2016 • Secured Pooled Business Rates funding for the Visitor Economy project. Commissioned TSE Research to undertake qualitative and quantitative visitor, non-visitor and business research across the CWS area

10. SAFER WEST SUSSEX PARTNERSHIP
Partnership Description
<p>The Safer West Sussex Partnership (SWSP) is a statutory group formed as a result of the Crime and Disorder Act 1998. This Act also led to the creation of Community Safety Partnerships (CSPs) in each district and borough in West Sussex.</p> <p>SWSP brings together these six CSPs along with other key agencies to provide a coordinated approach to reducing crime and anti-social behavior in West Sussex.</p> <p>The group is structured to provide accountability and strategic direction. There is an Executive Board, a CSP Chairs group and a Performance Management Group. CSPs are represented at all levels of governance.</p> <p>Every year SWSP produces a Strategic Intelligence Assessment and County Community Safety Agreement to help inform the strategic direction of the partnership and the high-level priorities for the year ahead.</p>
Planned Outcomes 2017/2018
<p>Across West Sussex the community safety agenda continues to shift and change with the impact of new legislation and changing organisational structures. There is pressure to deliver against national agendas such as PREVENT and child sexual exploitation (CSE), and this has led to a shift in thinking in relation to threat, risk and harm. Now more than ever there is a requirement to work collaboratively, with less emphasis on community safety being the responsibility of a few key agencies and more on integrated responses across teams within county and district and borough local authorities, including safeguarding, education, health and wellbeing services and housing to identify and change offending behaviour. The drive for increased joined up working between the emergency services is also seen as an opportunity to deliver improved outcomes for residents.</p> <p>Seven strategic areas of business have been identified for the period 2016-20 as follows:</p> <ul style="list-style-type: none"> • Child Sexual Exploitation • Economic Crime • Prevent • Serious Organised Crime • Rape & Serious Sexual Assault • Preventing Offending • Reducing Repeat Demand <p>Recommended Priorities for SWSP 2017/18 are:</p> <ul style="list-style-type: none"> • Child Sexual Exploitation • Modern Slavery • Prevent • Serious Organised Crime
CDC Officer Hours
18 hours of officer time
Other resources
<p>Partnership administration is resourced by West Sussex County Council</p> <p>Funding is drawn down from the Police & Crime Commissioner</p>
Reporting Lines
<p>SWSP Executive Board</p> <p>Police and Crime Commissioner</p>
CDC priority link
<ul style="list-style-type: none"> • Use resources effectively and efficiently
Headline achievements 2016/17
<ul style="list-style-type: none"> • Economic Crime BAU for key agencies (Trading Standards and Sussex Police) • Training for door staff and awareness raising around Rape & Serious Sexual Assault rolled out. • Preventing Offending fits across all priorities (distinct strands managed through ROB) • Reducing Repeat Demand managed through Sussex Police Resolution Centre and other

organisational identification and sign-posting processes.

Going forward; the impetus remains on reducing crime and vulnerability; engaging with wider partnerships and working hard to make those people who live, work or visit the county feel safe and confident in West Sussex. This includes continued work to raise awareness of Child Sexual Exploitation, prevent extremism and radicalisation and to reduce repeat demand on all our services.

Risk Assessment

Minimum of risk to Chichester District Council as it is a statutory partnership that we have to attend.